

Suggested Items for Discussion

1. Observations
 - ⇒ Quality
 - ⇒ People skills
 - ⇒ Professional ethics
2. Record book
 - ⇒ Receipts and expenses
 - ⇒ Cash flow
 - ⇒ Inventory
 - ⇒ Budget
 - ⇒ Business agreements
 - ⇒ Leadership section
 - ⇒ Proficiency award information
3. FFA
 - ⇒ Proficiency awards
 - ⇒ FFA degrees
 - ⇒ Offices
 - ⇒ WLC/Made for Excellence Conference
 - ⇒ Goals in the FFA
4. Skill instruction
 - ⇒ Identify skills taught during supervisory visit
5. Recommendations
 - ⇒ Improvements
 - ⇒ Changes
 - ⇒ Expansion
6. Goals
 - ⇒ Establish short range goals for the project
 - ⇒ Establish long range goals for the program
 - ⇒ Career guidance
7. Follow-up